DATA WIPE FORM

ITEM DESCRIPTION: _______________________

SERVICE TAG/serial: _______________________

PRIMARY USER/DEPT: _______________________

☐ Remove hard drive

☐ Run Gdisk to wipe the hard drive

☐ Open command prompt and navigate to the Symantec folder in the Program Files (x86) directory

☐ Run Gdisk command, gdisk32.exe 1 /diskwipe /dodwipe

☐ Install hard drive back into device

I certify that all confidential and security sensitive information, including all licensed software and data files, have been removed from the data processing device identified above.

SIGNATURE: ___________________________ PRINTED NAME: ___________________________

DATE: ___________________________